



The Ohio Judicial Conference

## Address Confidentiality for Judges

Effective April 15, 2019, [House Bill 341](#) of the 132nd General Assembly adds judges and magistrates to the existing list of “designated public service workers” for whom certain personal and familial information is not subject to disclosure under public records law. The bill also gives judges and magistrates the ability to request the redaction of certain information from online public databases, explained in detail below.

### Address Confidentiality and Redaction

The bill allows judges and magistrates to request that their addresses be redacted from any public record or database that is made available on the internet. Databases maintained by the county auditor are slightly different, in that the address cannot be redacted, but rather, the judge or magistrate can request that their name be replaced with initials instead.

### How to Request Redaction

#### County Auditor Databases

Judges or their spouses who wish to have their names replaced with their initials on records or databases made available to the public by the county auditor may so request via affidavit. Your county auditor should have a form affidavit available for this purpose.

#### Any Other Online Public Records

Judges may request that their address be removed from a record that is available to the public on the Internet. The request must be made in writing on a form promulgated by the attorney general. That form is included with this flier, and can be found [here](#).

#### The Ohio Judicial Conference

65 South Front Street  
4th Floor  
Columbus, OH 43215

Phone: 614-387-9750  
Fax: 614-387-9759

[www.ohiojudges.org](http://www.ohiojudges.org)



[@OhioJudges](https://twitter.com/OhioJudges)

This page intentionally left blank

---

## REQUEST TO REDACT ADDRESS

---

Pursuant to O.R.C. 149.45(D)(1), a “designated public service worker” may file this form with a public office, other than a county auditor’s office, to request that the address of the person making the request be redacted from any record made available by that office to the public on the internet. For purposes of this law, “designated public service worker” is defined at O.R.C. 149.43(A)(7). Legislative amendments have expanded the definition of “designated public service worker.” Effective March 22, 2019, EMS medical directors, members of a cooperating physician advisory board, and board of pharmacy employees are added to the list of designated public service workers. (2018 Sub. S.B. 229 (Gen. Assembly 132)). Effective April 5, 2019, county or multicounty correctional employees are added. (2018 Sub. S.B. 214 (Gen. Assembly 132)). Effective April 15, 2019, judges and magistrates are added. (2018 Sub. H.B. 341 (Gen. Assembly 132)). Upon receiving a request for redaction, a public office shall act within five (5) business days to either redact the requested information or provide a verbal or written explanation to the individual as to why a requested redaction is not practicable. O.R.C. 149.45(D)(2).

---

**Instructions:** Complete entire form below and send directly to the public office that maintains the records to be redacted. The Ohio Attorney General will not forward requests on behalf of the requesting individual. The Ohio Attorney General is also not required or permitted to review and/or approve a request for redaction.

---

I, \_\_\_\_\_, request that the office of \_\_\_\_\_  
*(print full name)* *(print name of public office)*

redact my address from any record made available to the general public on the internet that includes my residential and familial information.

I am currently employed as a (Check the box that applies):

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Asst. Prosecuting Attorney | <input type="checkbox"/> EMT            | <input type="checkbox"/> Probation Officer                                  |
| <input type="checkbox"/> Bailiff                    | <input type="checkbox"/> Firefighter    | <input type="checkbox"/> Board of Pharmacy Employee                         |
| <input type="checkbox"/> BCI Investigator           | <input type="checkbox"/> Judge          | <input type="checkbox"/> County or Multicounty Corrections Officer          |
| <input type="checkbox"/> Correctional Employee      | <input type="checkbox"/> Magistrate     | <input type="checkbox"/> Community-Based Correctional Facility Employee     |
| <input type="checkbox"/> EMS Medical Director       | <input type="checkbox"/> Parole Officer | <input type="checkbox"/> Member of EMS Cooperating Physician Advisory Board |
| <input type="checkbox"/> Prosecuting Attorney       | <input type="checkbox"/> Peace Officer  | <input type="checkbox"/> Federal Law Enforcement Officer                    |
| <input type="checkbox"/> Youth Services Employee    |   |   |

For each known instance, please identify the location of your address within any record made available by the public office listed above to the public on the internet:

Document Title & Description: \_\_\_\_\_

Specific Web Address (URL): \_\_\_\_\_

Location of Address within Document: \_\_\_\_\_

*(Use the second page of this form to identify additional locations of address to be redacted)*

\_\_\_\_\_  
Signature of Requester

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Printed Name of Requester

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Full Address (Street, City, State, ZIP)

\_\_\_\_\_  
Email Address

Date Request Received \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (For Public Office Use)

Document Title & Description: \_\_\_\_\_

Specific Web Address (URL): \_\_\_\_\_

Location of Address within Document: \_\_\_\_\_

---

Document Title & Description: \_\_\_\_\_

Specific Web Address (URL): \_\_\_\_\_

Location of Address within Document: \_\_\_\_\_

---

Document Title & Description: \_\_\_\_\_

Specific Web Address (URL): \_\_\_\_\_

Location of Address within Document: \_\_\_\_\_

---

Document Title & Description: \_\_\_\_\_

Specific Web Address (URL): \_\_\_\_\_

Location of Address within Document: \_\_\_\_\_

---

Document Title & Description: \_\_\_\_\_

Specific Web Address (URL): \_\_\_\_\_

Location of Address within Document: \_\_\_\_\_

---